**HELP KEEP THIS HALL COVID-19 SECURE**

1. **You must not enter if you or anyone in your household has COVID-19 symptoms.**
2. **If you develop COVID-19 symptoms within 10 days** of visiting these premises you must seek a COVID-19 test.

1. **Try to remain socially distanced as far as possible**: **REMEMBER** some members of the community/your group may be more vulnerable.
2. **Use the hand sanitiser provided** on entering the premises. Clean your hands often. Soap and paper towels are provided.
3. **Avoid touching your face, nose, or eyes**. Clean your hands if you do.
4. **It is advisable to continue to wear face masks/coverings inside,** unless an exemption applies to a person (e.g. for health reasons, those aged under 11)
5. **“Catch it, Bin it, Kill it”**. Tissues should be disposed of into one of the rubbish bags provided. Then wash your hands.
6. **As part of the Hire contract it is the hirer’s responsibility to manage risks.**
7. The Hall has no outside cleaning staff and it may not be possible to clean all surfaces at the Hall between each hire.

**Please check the organisers of your activity have cleaned door handles, tables, other equipment, sinks and surfaces etc before your activity or use starts, and that these are cleaned again at the end of your Hire.**

1. **Take turns to use confined spaces such as kitchen and toilet areas.** Briefly passing another person in a confined space is low risk.

1. **Keep the Hall well ventilated during your Hire. Remember to close & lock all doors and windows on leaving.**